



**SUPERIOR COURT OF CALIFORNIA,
COUNTY OF BUTTE – HUMAN RESOURCES**
ONE COURT STREET, OROVILLE, CALIFORNIA, 95965-3303
TELEPHONE: (530) 532-7103  FACSIMILE: (530) 532-7291
WWW.BUTTECOURT.CA.GOV

HUMAN RESOURCES' USE ONLY	
<input type="checkbox"/>	Qualified/Meets MQ's
<input type="checkbox"/>	Not Qualified/Does not meet MQ's
<input type="checkbox"/>	Education
<input type="checkbox"/>	Experience
<input type="checkbox"/>	Late Submission
<input type="checkbox"/>	Incomplete/Unsigned/Illegible
Veteran's Points: <input type="checkbox"/> 5 <input type="checkbox"/> 10	
Reviewed By: _____ Date: _____	

APPLICATION FOR EMPLOYMENT

1. DATE:		2. POSITION:		
3. FIRST NAME:		MIDDLE NAME:	LAST NAME:	
4. MAILING ADDRESS:		CITY:	STATE:	ZIP:
5. PHONE NUMBERS:		Home:	Message:	6. Social Security Number:

7. Court Employment: Are you currently working or have you ever worked for Butte County Superior Court? Yes No
Do you have any family members currently employed by Butte County Superior Court? Yes No

8. Driver's License: (State) _____ (Number) _____ (Class) _____ (Expiration Date) _____

9. Employment Eligibility Verification: Can you, after employment, submit verification of your legal right to work in the United States? Yes No

10. Veteran's Preference Points: Are you applying for Veteran's Preference Points? Yes No
If YES, proof of veteran's status (DD214, or equivalent) must be attached at the time of submission of the employment application.
Submissions after the final filing deadline **will not** be accepted.

11. Are you currently receiving retirement benefits from the CalPERS retirement system? Yes No
If yes, please check type of retirement: Service Disability: Indicate agency retired from _____

12. Convictions/Background Check: *Employment with the Superior Court is contingent upon passing a background clearance including, but not limited to, fingerprinting and records check. A conviction of a crime is not necessarily a bar to employment. Each case is considered separately based on job requirements.*

Have you been convicted by any court of an offense? Yes No
Have you been arrested for and charged with a crime for which you're currently out on bail or on your own recognizance pending trial? Yes No

In answering #12, **do not** include the following situations: Minor traffic violations, any offense committed prior to your 18th birthday which was finally adjudicated in a juvenile court or under a youth offender law, or any incident sealed under Welfare & Institutions Code 781 or Penal Code 1203.45.

If you answered yes to any of the questions in #12 above, please provide the following information:

Offense	Date	Where (city/state)	Case Disposition/Action Taken

Please attach an additional sheet if necessary, and list the charge or offense, the date, the city and state in which charged, and the court in which all such actions were taken. Failure to list all convictions other than those excluded may disqualify you from consideration.

13a. Type of Work: What type of work will you accept? Permanent / Regular-Help Temporary / Extra Help Full-Time Part-Time

13b. Work Location: Are you willing to work at any of our court facilities? Yes No

14. Language Skills: Indicate languages in which you possess sufficient fluency to act as an interpreter.

15. References: List three (3) people who are not related to you and who can provide a reference. Professional references preferred.

Name	Address	Telephone #	Occupation	Years Known

16. Education and Training: Please read the Minimum qualifications section on the job announcement before filing out this section.

HIGH SCHOOL

Name and Location	Did You Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalency Test or GED? <input type="checkbox"/> Yes <input type="checkbox"/> No
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COLLEGE, UNIVERSITY, BUSINESS, TRADE, OR SERVICE SCHOOLS

Name and Location	Degree Major	Number of Credits Completed or Earned		Degree Type (i.e. BS, AA, PhD)	Dates of Attendance and/or Year Degree Issued
		Semester Units	Quarter Units		

PROFESSIONAL LICENSES, REGISTRATION, CERTIFICATION

Organization	Number	Issue Date	Expiration Date

17. Experience: Beginning with your most recent experience, give detail on the experience that you believe meets the requirements for this recruitment. List all positions and jobs held separately. Do not use "See Resume" for any of the requested information on this form. Resumes may be attached, but they will not be accepted in place of a properly completed Butte County Superior Court application for employment. This section must be completed even if attaching a resume. You may attach an additional sheet of paper if necessary.

Employer:		Job Title:		From (Month/Day/Year): To (Month/Day/Year):
Address:		Supervisor's Name/Title:		Total: _____ Years _____ Months Hours per Week:
Phone Number:	# of Employees Supervised by Applicant:	Reason you Left or Wish to Leave:		Salary: \$ _____ per
Duties:				
Employer:		Job Title:		From (Month/Day/Year): To (Month/Day/Year):
Address:		Supervisor's Name/Title:		Total: _____ Years _____ Months Hours per Week:
Phone Number:	# of Employees Supervised by Applicant:	Reason you Left or Wish to Leave:		Salary: \$ _____ per
Duties:				
Employer:		Job Title:		From (Month/Day/Year): To (Month/Day/Year):
Address:		Supervisor's Name/Title:		Total: _____ Years _____ Months Hours per Week:
Phone Number:	# of Employees Supervised by Applicant:	Reason you Left or Wish to Leave:		Salary: \$ _____ per
Duties:				

18. Certification: I hereby certify that all statements made in connection with this application are complete and true to the best of my knowledge. I understand that supplying false or misleading information is grounds for disqualification for further consideration for employment, or for dismissal if discovered at a later date. I authorize investigation of all statements contained herein. I further authorized the references and employers listed above or on any of the attached documents to give you any and all pertinent information concerning my previous employment, personal or otherwise. I release all parties from liability for any damage that may result from furnishing information to you.

Signature of Applicant

Date

If you are submitting the court application on-line you will be required at time of interview to sign a declaration to certify that all statements made on this application are complete and true to the best of your knowledge .