

---

# Small Claims Packet



*Butte County Superior Court*

## **Documents in this packet:**

- Cover Page
- Index
- SHARP Small Claims Basics
- SHARP Information Sheet
- Information Sheet on Waiver of Fees & Costs (FW-001-INFO)
- Request to Waive Court Fees (FW-001)
- Request to Waive Additional Court Fees (FW-002)
- Order on Court Fee Waiver (FW-003)
- Information for the Small Claims Plaintiff (SC-100-INFO)
- Plaintiff's Claim and Order to Go to Small Claims Court (SC-100)
- Other Plaintiffs or Defendants (SC-100A)
- What Is "Proof of Service"? (SC-104B)
- Proof of Service (SC-104)
- Proof of Mailing (SC-104A)
- Attorney Fee Dispute After Arbitration (SC-101)
- Fictitious Business Name (SC-103)
- How to Serve a Business or Public Entity (SC-104C)